



# International Society for Applied Phycology

## **Call for requests for support from ISAP to organize a training course in Algal-Biotechnology.**

As part of the mission and commitment of ISAP to promote and contribute to the education of a young generation of scientists and engineers dealing with Algal Biotechnology the society has decided to allocate funds annually to support training courses in algal biotechnology.

**Who can apply?** Any member of the society who holds a permanent job in a research or teaching institution and can demonstrate experience in teaching and organisation skills.

In general the course should last at least 5 working days. It may consist of lectures and practical work. The support is not aimed at organising a workshop or highly specialised discussion groups.

**This call is for support of a course to be held between September 2019 and 31<sup>st</sup> March 2020.**

**How much is the support?** The total support will most likely not exceed 3,000 US \$. And will not be more than 50% of the total budget of the course.

Funds can be used to cover:

- International travel for teaching specialists.
- Accommodation / lodging of students and teachers.
- Meals
- Field trip
- Preparation of training manual and PR material.

The funds cannot be applied to expenses not directly connected to the activity such as:

- Overhead of the hosting institution (an official letter from the administrative authority has to be included in the proposal indicating the exemption of overhead)
- Purchasing of new equipment. A clear statement should be included that all required equipment is or will be available for the execution of the activity.
- Salaries or honorarium for local staff or teachers.

Proposals should include:

- Short rationale of the course and its main goal (be specific in describing the major topics and the targeted participants. Justify the site/location and length of proposed activity. Add any other relevant information).
- Tentative dates and length of course
- Name of coordinator and contact details.
- Detailed description of the lectures and practical work intended
- Tentative list of teachers / lecturers
- Detailed and justified budget
- Other funding resources
- An official letter from the administrative authority indicating the exemption of overheads on the funds given by ISAP
- A signed copy of the MOU
- Any other relevant information

**Submit all documents as PDF files by E Mail to [roberto.dephilippis@unifi.it](mailto:roberto.dephilippis@unifi.it)**

**Deadline for submission: 15<sup>th</sup> of September 2019.**