GlobalSeaweedSTAR Capacity Building Fund – Online Workshop Grant

**Application Form**

Before completing this form, please ensure that you are eligible to apply and familiar with the application requirements and assessment criteria (see Application Guidelines).

Completed applications should be sent to GlobalSeaweedSTAR@sams.ac.uk and [roberto.dephilippis@unifi.it](mailto:roberto.dephilippis@unifi.it).

Please also attach:

* Current CVs for the principal applicant and any proposed trainers/lecturers (maximum two A4 sides);
* Supporting evidence for your budget; and
* A letter of support from the applying institution, confirming that the workshop will be exempt from overhead costs.

**OVERVIEW**

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| **Details of Principal Applicant (Coordinator)** | |
| Full name and title |  |
| Position held |  |
| Country of residence |  |
| Name and full address of institution |  |
| Email address |  |
| Telephone number |  |

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| **Brief rationale for the online workshop and key objectives** |
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| **Tentative dates and duration (hours) of proposed workshop:** |
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| **Detailed description of the structure and content of the proposed workshop. Please also outline any educational materials (e.g., videos, training manual) that will be developed to support the delivery of this workshop.** |
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| **Overview of the applying institution and the applicant’s prior experience in teaching applied phycology** |
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| **Tentative list of contributing trainers/lecturers (please attach a current CV for each; max. 2 A4 sides)** |
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**BUDGET**

Please list all eligible expenses related to the proposed online workshop below. Guidance on eligible expenses is provided in the Capacity Building Fund **– Online Workshop Grant Application Guidelines**. Each expense should be allocated a new line in the relevant table (they will expand as needed). Please use OANDA (www.oanda.com) to obtain exchange rates as necessary.

Where possible, documents to support each proposed expense should be provided with your application (e.g. quotes, price lists). Please see the **Application Guidelines** for information on what documents are accepted.

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| **Items (include justification)** | **Value in local currency** | **Value in GBP (£)** | **Supporting Document (Y/N)** |
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| **Add as many lines as needed …** |  |  |  |
| **TOTAL** |  |  |  |

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| **OTHER FUNDING** | **Value in GBP (£)** |
| If this application does not cover the full cost of your proposed activity, please include below any other sources of funding available to you.  *Enter funding source/s here* |  |

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| **If there is any other information that you would like to provide in support of your application, please use this box.** |
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| **DATA PROTECTION STATEMENT** | |
| The GlobalSeaweedSTAR Capacity Building Fund will use the information provided in this application for processing the application, making any consequential grant award payment, monitoring, maintenance and review of the award. In order to carry out the selection process for the Fund, we may need to share your information with our project partners. | |
| **PLEASE TICK (√)** | |
| I am willing for my information to be shared with the Fund administrators and project partners for the purpose of this funding application. |  |
| If successful, I agree to my name, completion report and accompanying photographs being shared on the GlobalSeaweedSTAR website in promotional materials disseminated through any medium, and in reports and documents. The GlobalSeaweedSTAR Fund will not publish personal details on their website without prior permission. |  |
| **Principal Applicant Signature and Date:** | |